

JOB OPPORTUNITY

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| POSITION | Food & Hospitality Worker |
| TERM | Full-Time, Part-Time, Casual/Relief, Contract |
| REPORTS TO | Food Services Manager |
| RATE OF PAY | Starting at \$22.95 per hour |

Cornerstone offers emergency shelter and affordable supportive housing in four residential facilities for women experiencing homelessness, poverty, mental illness, addictions, trauma, and abuse in Ottawa. Our services are offered in an environment that promotes dignity and a sense of hope. We are committed to public education and advocacy and strive to increase safe affordable housing and to end homelessness. Cornerstone is a Community Ministry of the Anglican Diocese of Ottawa.

Join Our Team

The Food and Hospitality Workers will play an integral role in ensuring the well-being and satisfaction of our service users along with ensuring smooth operations of the organization and providing quality service. The Food and Hospitality worker will be responsible for a variety of tasks relating to food service, including receiving, storing, warming, and serving meals as well as setting up and cleaning up after meal times. We offer competitive hourly pay, a supportive management and staff team, and professional opportunities.

What You'll Be Doing

- **Receiving Food**
 - Accepting deliveries while ensuring the accuracy and quality of items received along with verifying delivery against ordered items and quantities.
 - Check for freshness, expiration dates, and any damaged items.
 - Store food in designated storage areas while adhering to health & safety regulations along with rotating stock to ensure older items are used first (FIFO – First in, First Out).
- **Food Preparation**
 - Ensure the food is held at the correct temperature along with logging the food temperature in Food Logs.
 - Prepare serving stations or areas according to planned meal service.
 - Set out appropriate utensils, napkins, and condiments.



- **Food Serving**
 - Greet service users while serving food promptly and courteously, following established protocols.
 - Ensure proper portion control.
 - Monitor dining areas and replenish items as needed while ensuring cleanliness.
 - Address any questions or concerns from service users in a professional manner.
- **Clean up**
 - Clear and wipe down tables, chairs, and other surfaces once service users have finished their meals.
 - Sweep and mop floors to remove any spills and debris.
 - Clean and sanitize utensils, trays, and other equipment used during meal service,
 - Repack kitchen equipment to be returned to the centralized kitchen.

Other related tasks and duties as required.

Potential Hazards

- **Encountering people in crisis:** You may encounter individuals who are in crisis, experiencing emotional distress or mental health issues.

What we need from you

- Experience in hospitality, food service, or related field.
- College Diploma or University Degree
- Experience working in a Long-Term Care or Group facility (preferred)
- Food Handlers Certification
- Ability to lift up to 50 lbs without any restrictions.
- Ability to work with women and gender-diverse individuals of diverse cultural and religious backgrounds.
- Ability to meet the physical and psychological demands of the role.
- Ability to work independently and with a team.
- Effective communication, interpersonal, and public relations skills.
- Bilingualism (French and English) would be considered an asset.
- Fluency in other languages is also considered an asset.
- Satisfactory Police Records Check (Level 3 Vulnerable Sector).

Ready to be part of a team making a difference?

APPLY NOW

Cornerstone is an Equal Opportunity Employer and actively encourages diversity in our staff team. If you require any accommodation through the hiring process, please contact us at careers@cornerstonewomen.ca

Thank you for your interest in joining Cornerstone. We will contact you if your candidate profile matches our hiring needs.

Check out our website for more information <https://www.cornerstonewomen.ca>